

Event Contract

Any person hosting an event at The Terrace at Hidden Creek must agree to comply with the following rules and guidelines;

1. Room rental rates:

- a. Daytime events \$50.00 per hour with a 2 hour minimum
- b. Evening events \$75.00 per hour with a 3 hour minimum
- c. The total sum of the event cost will be paid on or prior to the day of the event.

We can create a menu to suit the needs of the client. If the food and beverage purchase amounts to 1.5 times the room rate (\$150 daytime, or \$340 evening) we will waive the room rental fee.

2. Food and beverages

- a. Any and all outside catering will be done by a licensed catering company and the company will provide a staff member that will remain onsite while food is being served.
- b. The Terrace at Hidden Creek charges an outside catering fee of \$5 per person.
- c. No outside alcohol is allowed on premise at any time.
- d. We will supply all beverage service. No beverages shall be brought in even if the event does not contract foodservice. This includes bottled water.

3. Decorations

- a. Putting holes in the walls to hang any decoration is strictly prohibited.
- b. Candles must be in an appropriate container.
- c. Any furniture that is moved for the event should be replaced before the host/hostess leaves.

4. Timing

- a. Evening events must be finished by 11pm.
- b. Alcohol will not be served at events scheduled before 12pm on Sundays.
- c. The hours of operation at the golf course change seasonally.

5. Golf

- a. Due to the fact that The Terrace is located at a golf course we cannot exclude golfers from the other services we offer. If your event is scheduled during the normal hours of golf operation you should expect golfers to be using the food service facility during your event. To ensure a completely private event it should be scheduled outside the golf course hours of operation.

The aforementioned rules and guidelines are only a portion of the rules associated with The Terrace at Hidden Creek. Because each event is unique other rules and laws may come into play.

I, _____ understand that I must comply with the rules listed here, as well as with any additional instructions from the employees at The Terrace during my event.

Sign

Date

Food and Beverage Manager

Date